

Architectural Review Board
Minutes (Via Telephone)
May 4, 2020

MEMBERS PRESENT: Kristina McManus, Dwayne Vernon, Debra Smalls, Sally Gillespie, & Kevin Jayroe

MEMBERS ABSENT: Lee Padgett & Linda Abate'

OTHERS PRESENT: Tracy Gibson & Debra Grant

- I. Call to Order**
- II. Public Input: None**
- III. Approval of minutes for March 2, 2020;** Ms. McManus made a motion to approve the minutes as written; seconded by Ms. Gillespie; the motion carried 4 to 0 by a roll call vote. *(Mr. Vernon was absent from the March 2 meeting)*
- IV. New Business:**

- 1. Donald Trimble** is requesting the approval to replace a front door and windows at 222 Cannon Street. **Tracy Gibson/City Staff** told the Board that Mr. Trimble of 222 Cannon Street is seeking the approval to replace an unsafe front door with a new wooden door and replace 14 broken and rotten windows with new wood windows of the same design. **Mr. Don Trimble/Applicant** said his photo of the window is made of PVC, however he will be installing wooden windows that will be insulated glass. His front door has been repaired so many times that it is unsafe and he wants to replace it with a new wooden door with an oval glass. **Ms. Gillespie** asked if the replacement windows would be true divided, insulated, wood windows. **Mr. Trimble** said yes they would be. **Mr. Vernon** asked if any of the Board members had gone by and looked at the windows to verify the condition of them. **Mr. Trimble** no, not to his knowledge. **Mr. Jayroe** said when the house was sold to Mr. Trimble there were several rotted window sashes and none of them have been replaced within the 2 years Mr. Trimble owned the home. **Mr. Trimble** agreed with that statement. **Mr. Vernon** said as far as the Board knows the windows could be original to the house. **Mr. Trimble** said some of the windows are original to the house and some are not, the windows that are original will be stored and saved, he also stated that the oversized window on the first floor front elevation of the home will remain. **Ms. Gillespie** asked which windows would be replaced. **Mr. Trimble** said there is one oversized window on the front porch that is original to the house and remain and also the windows in the new addition in the rear of the house that are double pane windows will also remain, all other windows will be replaced. **Ms. Smalls** asked if the window on the side porch which appears to be the same size and style as the window on the front, will also remain in place. **Mr. Trimble** said that window was not the same size or style of the window on the front. *(After much discussion it was determined that the side window was the same size and design of the front window and will remain).* **Mr. Trimble** said he would like to replace the door with a wooden door with an oval glass. **Mr. Jayroe** said he did find another house with a wooden door and with a smaller oval glass. **Mr. Vernon** said he had an issue with replacing 1902 windows if they are original to the home, and with replacing the door with such a formal decorative door, he feels the door

should be repaired instead of replaced. **Mr. Trimble** said the door was replaced within the last 15 years and it is not only the door that is unsafe but the entire door frame. **Mr. Trimble** also said the one window that is original to the home is remaining in place. **Mr. Jayroe** asked Mr. Trimble how he knew the door was replaced. **Mr. Trimble** said he had spoken to the previous owner, and he confirmed that he did replace a solid wooden door with the door that is existing now. **Ms. Gillespie** said that the wooden door with the oval glass would be appropriate to the style of the house, but with the glass being clear. **Mr. Trimble** said he is not opposed to having an oval glass that is a simple design, with frosted glass or with one color.

Motion: Ms. Gillespie made a motion to approved the application for the approval of the windows, citing Chapter 3; Section 17.0; page 68 (Windows & Shutters), seconded by Ms. Smalls, the motion carried 4 to 1 (Mr. Vernon cast the downward vote)

(Front door discussion continued) **Mr. Jayroe** asked if the front door is not rotted or damaged if Mr. Trimble would be opposed to having the framing rebuilt and installing the same door. **Mr. Trimble** said the frame is the main issue, however the door itself has had many repairs and the door is not structurally sound enough to secure the home, however he is not opposed to choosing another design for the door, hopefully with an oval. **Ms. Gillespie** said that the oval is acceptable but with clear or textured glass. **Mr. Trimble** said he has no problem with that suggestion. **Mr. Vernon** gave an example of the door of the home located on the corner of St. James and Prince Street.

Motion: Mr. Jayroe made a motion to approve the door with an oval glass that would be clear or textured, (there was not a seconded on the motion)

Mr. Trimble said he does not have a problem with sitting down with someone from the Board to select a door, he just wants to feel safe in his home. **Ms. Gillespie** suggested Mr. Trimble look into salvage doors. **Mr. Vernon** suggested a door of simple design, perhaps a half glass door (4 panels). *(After much discussion the application was withdrawn and it can be heard on next month's agenda)*

2. **Jon & Tanya Sisk** are requesting the approval to extend and existing fence and replace the roof on the garage at 318 Screven Street. **Tracy Gibson/City Staff** said the Sisks' at 318 Screven Street are seeking the approval to extend the existing fence and replace the roof on the garage. **Mr. Sisk/Applicant** said this building was the original barn on the property, they want to replace a flat roof and design a roof that would look like the original home. The fence will be installed on the street side of the property, it will be a wooden fence. **Ms. Gillespie** asked if the windows that are showing in the drawings are currently installed. **Mr. Sisk** said yes they are, and will remain as is. The 6 panel door that is existing will also remain and will be painted. **Mr. Vernon** asked about the cornices and rake details. **Mr. Sisk** said all cornices, rake trims, and all other details will match the existing house and the existing siding will be re-used.

Motion: Mr. Vernon made a motion to approve the application as submitted, noting that the cornice and rake trim will match the existing house, citing Chapter 3; Section 15.0; page 63 (Roofs) and Chapter 4; Section 19.0; page 79 (Fences, Gates, & Walls), seconded by Ms. Smalls; the motion carried 5 to 0.

V. Board Discussion:

- Mr. Jayroe said item #3 was removed because it is in the overlay district and it will be used as a commercial property.
- Mr. Jayroe told the Board that Graham's Landing Restaurant was given the approval this week to add a deck on the back of their property for outside dining, and will come before the Board with an application. Mr. Jayroe said giving temporary approvals maybe the new norm during this time.

VI. Adjournment: With there being no other business the meeting was adjourned.

Submitted By,

*Debra Grant
Board Secretary*